

EQUIPMENT SERVICE WORKER I

Definition

Under supervision, performs routine servicing on City cars, trucks, buses, and other equipment.

Distinguishing Characteristics

Equipment Service Worker I is a semiskilled working level class in the Equipment Service Worker series. Incumbents perform a variety of semiskilled duties involving the cleaning, fueling, and preparing of City vehicles and equipment for operation. This class differs from Equipment Service Worker II in that incumbents of that class perform more complex equipment maintenance duties. Incumbents may be required to work any shift, weekends, and holidays and may work independently or as a member of a work crew.

Typical Tasks

(May include but are not limited to the following.)

Performs minor routine maintenance on cars, trucks, and buses, including but not limited to, changing tires and replacing accessories, such as, light bulbs, fan belts, air filters, and windshield wiper blades.

Checks the levels of, and refills, water, gas, diesel, oil, and other vehicle fluids.

Cleans the exterior and interior of vehicles.

Jump starts vehicles.

Cleans engines and engine parts using a steam cleaner, or the appropriate amount of solvents or detergents.

May assist other maintenance personnel performing more complex repairs.

Performs related duties as required.

Knowledge, Abilities, and Skills

(The following are a representative sample of the KSA's necessary to perform the duties of the class)

Knowledge of basic maintenance of cars, trucks, buses, and other equipment.

Knowledge of the tools and equipment used in the maintenance of cars, trucks, buses, and other equipment.

Knowledge of the occupational hazards and safety precautions of the trade.

Knowledge of department rules, regulations, and procedures.

Ability to diagnose minor defects in cars, trucks, buses, and other equipment.

Ability to understand and follow oral and written instructions.

Ability to read and write English at the level necessary to perform the job.

Ability to safely operate light equipment.

Ability to establish and maintain effective working relationships.

Minimum Qualifications

One year of continuous, full-time paid experience, performing minor maintenance on vehicles and equipment.

Special Requirement(s)

Possession of a valid California Driver's License required at time of appointment. Capable of acquiring a Class B Driver's License, depending on assignment. Maintain a valid Class A or Class B Driver's License, depending on assignment, for the entire term of employment.

APPROVED: _____
Director

DATE: _____